



**Qualifying Under Free and Reduced Lunch Program /USDA Guidelines**

**Effective from July 1, 2023 to June 30, 2024**

<b>HOUSEHOLD SIZE</b>	<b>ANNUAL 2022 TAX FORM 1040</b>	<b>MANATEE COUNTY HUD REQUIREMENTS</b>
<b>1</b>	<b>\$26,973</b>	<b>\$32,000</b>
<b>2</b>	<b>\$36,482</b>	<b>\$36,600</b>
<b>3</b>	<b>\$45,991</b>	<b>\$41,150</b>
<b>4</b>	<b>\$55,500</b>	<b>\$45,700</b>
<b>5</b>	<b>\$65,009</b>	<b>\$49,400</b>
<b>6</b>	<b>\$74,518</b>	<b>\$53,050</b>
<b>7</b>	<b>\$84,027</b>	<b>\$56,700</b>
<b>8</b>	<b>\$95,536</b>	<b>\$60,350</b>
<b>For each additional family member, add</b>	<b>\$9,509</b>	<b>N/A</b>

**Reminder: Total income before taxes, social security, health benefits, union dues, or other deductions must be reported.**

**Income Guidelines provided by [USDA.gov](https://www.usda.gov)**

**Updated 7/2023**

# Determining TSIC Eligibility

- The student applicant must be claimed as a dependent on the tax return provided to verify income eligibility.
- The total number of dependents listed on the tax return provided should be used to verify income eligibility.

**Definition of Income:** In accordance with the Department's policy as provided in the Food and Nutrition Service publication Eligibility Manual for School Meals, "income," as the term is used in this notice, means income before any deductions such as income taxes, Social Security taxes, insurance premiums, charitable contributions, and bonds. It includes the following: (1) Monetary compensation for services, including wages, salary, commissions or fees; (2) net income from nonfarm self-employment; (3) net income from farm self-employment; (4) Social Security; (5) dividends or interest on savings or bonds or income from estates or trusts; (6) net rental income; (7) public assistance or welfare payments; (8) unemployment compensation; (9) government civilian employee or military retirement, or pensions or veterans payments; (10) private pensions or annuities; (11) alimony or child support payments; (12) regular contributions from persons not living in the household; (13) net royalties; and (14) other cash income. Other cash income would include cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources that would be available to pay the price of a child's meal.

Form **1040** Department of the Treasury—Internal Revenue Service  
**U.S. Individual Income Tax Return** **2022** OMB No. 1545-0074 IRS Use Only—Do not write or staple in this space.

**Filing Status**  Single  Married filing jointly  Married filing separately (MFS)  Head of household (HOH)  Qualifying surviving spouse (QSS)  
 Check only one box. If you checked the MFS box, enter the name of your spouse. If you checked the HOH or QSS box, enter the child's name if the qualifying person is a child but not your dependent.

Your first name and middle initial: **Parent/Guardian Name** Last name: \_\_\_\_\_ Your social security number: \_\_\_\_\_  
 If joint return, spouse's first name and middle initial: \_\_\_\_\_ Last name: \_\_\_\_\_ Spouse's social security number: \_\_\_\_\_

Home address (number and street). If you have a P.O. box, see instructions. Apt. no. \_\_\_\_\_ **Presidential Election Campaign**  
 City, town, or post office. If you have a foreign address, also complete spaces below. State: \_\_\_\_\_ ZIP code: \_\_\_\_\_ Check here if you, or your spouse if filing jointly, want \$3 to go to this fund. Checking a box below will not change your tax or refund.  
 Foreign country name: \_\_\_\_\_ Foreign province/state/county: \_\_\_\_\_ Foreign postal code: \_\_\_\_\_  You  Spouse

**Digital Assets** At any time during 2022, did you: (a) receive (as a reward, award, or payment for property or services); or (b) sell, exchange, gift, or otherwise dispose of a digital asset (or a financial interest in a digital asset)? (See instructions.)  Yes  No

**Standard Deduction** Someone can claim:  You as a dependent  Your spouse as a dependent  
 Spouse itemizes on a separate return or you were a dual-status alien

**Age/Blindness** You:  Were born before January 2, 1958  Are blind **Spouse:**  Was born before January 2, 1958  Is blind

**Dependents** (see instructions): (1) First name Last name (2) Social security number (3) Relationship to you (4) Check the box if qualifies for (see instructions):  
 If more than four dependents, see instructions and check here

(1) First name	Last name	(2) Social security number	(3) Relationship to you	(4) Child tax credit	Credit for other dependents
<b>Student Name</b>				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

**Income** Attach Form(s) W-2 here. Also attach Forms W-2G and 1099-R if tax was withheld. If you did not get a Form W-2, see instructions.

1a	1b	1c	1d	1e	1f	1g	1h	1i	1z
Total amount from Form(s) W-2, box 1 (see instructions)	Household employee wages not reported on Form(s) W-2	Tip income not reported on line 1a (see instructions)	Medicaid waiver payments not reported on Form(s) W-2 (see instructions)	Taxable dependent care benefits from Form 2441, line 26	Employer-provided adoption benefits from Form 8839, line 29	Wages from Form 8919, line 6	Other earned income (see instructions)	Nontaxable combat pay election (see instructions)	Add lines 1a through 1h
2a	2b	3a	3b	4a	4b	5a	5b	6a	6b
Tax-exempt interest	Taxable interest	Qualified dividends	Ordinary dividends	IRA distributions	Taxable amount	Pensions and annuities	Taxable amount	Social security benefits	Taxable amount
7	8	9	10	11	12	13	14	15	
Capital gain or (loss). Attach Schedule D if required. If not required, check here	Other income from Schedule 1, line 10	Add lines 1z, 2b, 3b, 4b, 5b, 6b, 7, and 8. This is your <b>total income</b>	Adjustments to income from Schedule 1, line 26	Subtract line 10 from line 9. This is your <b>adjusted gross income</b>	<b>Standard deduction or itemized deductions</b> (from Schedule A)	Qualified business income deduction from Form 8995 or Form 8995-A	Add lines 12 and 13	Subtract line 14 from line 11. If zero or less, enter -0-. This is your <b>taxable income</b>	

Attach Sch. B if required.

**Standard Deduction for:**  
 • Single or Married filing separately, \$12,950  
 • Married filing jointly or Qualifying surviving spouse, \$25,900  
 • Head of household, \$19,400  
 • If you checked any box under Standard Deduction, see instructions.

For Disclosure, Privacy Act, and Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11320B Form **1040** (2022)

**STUDENT MUST BE LISTED ON FORM**

**LINE 9 MUST FALL AT OR BELOW THE CHART ABOVE**

Take Stock in Children requires that every student's financial situation be examined closely at the time the student's application is evaluated. All applicants should provide their most current year filed IRS Tax Form 1040 as verification of income showing total income. The tax return provided must include the student as a dependent

In the instance the student's parents/guardian **does not** file Federal income taxes, the following documents **can be used** to verify income eligibility for the Take Stock in Children program:

1. Qualified applicants can be a recipient of Florida Medicaid services. Medicaid eligibility in Florida is determined either by the Department of Children and Families (DCF) or the Social Security Administration (for SSI recipients). To qualify under this standard, students must currently be receiving services (through a review of their Florida Medicaid benefits) and must provide official documentation for eligibility from the Department of Children and Families (DCF) or the Social Security Administration (for SSI recipients).
2. Qualified applicants can be a SNAP recipient. SNAP eligibility is determined by the State of Florida through the Department of Children and Families. To qualify under this standard, students must currently be receiving services and must provide official documentation for eligibility from the Department of Children and Families.
3. TANF – Letter from State of Florida indicating that family has been approved to receive TANF benefit and names of household beneficiaries (the student applicant's name should be listed as part of household on the document). The date of eligibility for benefits indicated on the letter should align with the application date for the TSIC program (i.e., the student should be eligible to receive TANF benefits at the time of TSIC application).
4. Proof that the student is in Foster Care (currently active as a foster care student during the application period of TSIC).
5. Signed document on school district letterhead, from the School district's Homeless Liaison, verifying in writing that the student is homeless and qualifies for free/reduced lunch. The document date should align with the date of the TSIC application.

\*The following documentation **IS NOT** acceptable to verify eligibility for Take Stock in Children: \*

1. W-2s/ Social Security Statement alone – May not reflect all income and does not verify that it is same household as student.
2. Disability – May not reflect all income for household and does not verify that it is same household as student.
3. Statement of non-filing of taxes through IRS – Does not indicate that income was below the need to file, just verifies that they did not file.
4. The free/reduced lunch screen in the School District's student profile program (i.e., FOCUS). Direct Certification letter from State of Florida – The letter may not be issued by all school or districts where FRL is available to all students/schools.
5. Students who qualify to receive Direct Certification from the state (i.e.- SNAP/TANF recipients, Foster Care or Homeless youth) should be able to prove eligibility for TSIC as outlined above.

**\*\* All applications need proof of eligibility. We only need one of the items listed above. If you have questions, please call Kelly Suba at (941) 773-6465 during business hours.**